



## West Virginia State Fire Marshal's Office

Regulatory and Licensing  
1700 MacCorkle Ave SE, 4<sup>th</sup> Floor North  
Charleston, WV 25314  
(304) 558-2191  
firemarshal.wv.gov

### Letter of Good Standing & License Verification Request Form

#### Instructions:

- Complete the form legibly in print and in blue or black ink or using a computer.
- Fee: \$25.00. Payable by **check or money order** only. Make check payable to **WVSFMO**. The fee covers two letters.
- Please submit the completed form and the letter fee to the address listed above.

#### Applicant Info

Applicant Name:					
Address:					
City:		State:		Zip:	
WV License Type:					
WV License Number:					

#### Letter 1

Name of Recipient: (To Whom Do We Mail the Letter)					
Company Name (if applicable):					
Recipient Address:					
City:		State:		Zip:	

#### Letter 2

Name of Recipient (To Whom Do We Mail the Letter)					
Company Name (if applicable):					
Recipient Address:					
City:		State:		Zip:	