



Office of the State Fire Marshal  
1700 MacCorkle Avenue SE – 4<sup>th</sup> Floor North  
Plans and Review Division  
Charleston, WV 25314  
304-558-2191

Application for Modifications or Alternatives to State Fire Code

**SUBMITTER INFORMATION**

Submitter Name					
Street Address					
City		State, Zip code		Phone number	

**PROJECT INFORMATION**

Organization Represented					
Project Name and Plan Review Letter Document Number					
Owner of Building					
Street Address		State		Zip	
County					

**Fire Safety Requirement: (State the Specific fire safety requirement in question):**

**Specify Request (State the problem(s) and substantiation or justification for modification or alternative):**

.....  
Modification / Alteration requests cannot be completed before the official review of the project is completed.

Provide all supporting documentation for proposed concept of modification or alternative.

Email completed form and documentation to [sfminspections@wv.gov](mailto:sfminspections@wv.gov)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_